



Republic of the Philippines
Benguet State University
2601 La Trinidad, Benguet
www.bsu.edu.ph



PURCHASE ORDER

Supplier:	XWORKS SALES AND SERVICE, INC.	P.O No.:	2026-08-16F-325
Address:	Rm. 602 National Life Building, Session Road, Baguio City	Date:	8/26
Tin:		Mode of Procurement	SVP
		PR No.:	2026-04-IGF-433

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	OSS - Ladies' Dorm / BSN SPMS	Delivery Term:	FOB DESTINATION
Date of Delivery:	15 DAYS UPON RECEIPT OF PO - ATP	Payment Term:	30 days after complete delivery

Item no.	Stock/Property No.	Unit	ITEM	Quantity	Unit Cost	Amount	END-USER
1		unit	COLORED PHOTOCOPIER FujiFilm Apeos C3067 Heavy Duty Colour Multifunction Copier Technical specifications: Control Panel Size: 10 inches Memory: 6 GB RAM Storage: 256 GB SSD ROM Interface: USB 3.0, WiFi 5, LAN Paper size: A3 ADF: 130 originals Automatic Duplexing: Yes Duplex Scan speed :80 ppm (simplex), 160 ppm (duplex) Print Speed: 30 ppm Inclusive Items: Document Feeder, 1 set of extra toners, cabinet (2 cassette trays), 3KVA AVR Warranty: 1 year Resolution: up to 1,200 x 2,400 dpi Paper input: 2,176 sheets (4 Cassette Trays + Bypass Tray)	1	249,750.00	249,750.00	LADIES' DORM
X-X-X-X-X-X							
TOTAL						249,750.00	

(Total Amount in Words) Two Hundred Forty-nine Thousand Seven Hundred Fifty Pesos Only.

In case of failure to make the full delivery within time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: girls dorm

Thea Pamela Cayuducan
Signature over Printed Name of Supplier
09/03/2026
Date

KENNETH ALIP LARUAN
University President

Fund Cluster:		ORS/BURS No.:	2026-08-933
Funds Available:		Date of the ORS/BURS:	AUG 25 2026
		Amount:	P 249,750.00 05206441
	IMELDA B. GALINATO Accountant IV		