Republic of the Philippines

BENGUET STATE UNIVERSITY

La Trinidad, Benguet

PURCHASE ORDER

Supplier:	**Xworks Sales & Services, Inc**	P.O No.:	2026-10-16F-407
Address:	Baguio City	Date:	OCT 16 2026
Tin:		Procurement:	SVP
		PR No.:	2026-08-IGF-595

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	***BSU-Library***	Delivery Term:	***FOB DESTINATION***
Date of Delivery:	***Within 30 days upon receipt of ~~P.O~~ NTP***	Payment Term:	***Within 30 days***

Item no.	Stock/ Property	Unit	Description	Qty	Unit Cost	Amount	End-user
1		unit	FujiFilm Apeos C3061 COLORED DIGITAL MULTIFUNCTION PHOTOCOPIER specifications: Copy/print speed (Color or B/W; 30ppm (A4 LEF), 17 ppm (A3); Print resolution: up to 2,400 x 1,200 dpi; User interface home screen personalization for ease of access; Standard paper capacity: 4 cassette + bypass tray capacity: 2,175 sheets; Output paper tray: Upper Center: 250 sheets & Lower Center: 250 sheets; Duplex Automatic Document Feeder capacity: 130 sheets; Standard Interface; Ethernet 1000 Base-T/ 100BASE-TX/ 10BASE-T, USB3.0; Direct scan to or print from USB Flash Drive; Standars Memory Capacity: 4GB and Store Device Capacity: 256 GB SSD; Inclusion free1 set of tonner: (Black, Cyan, Magenta & Yellow) and 1 waste tonner bottle; 1 year warranty & Lifetime Service; With local Service Center for Quick onsite after sales	1	238,980.00	238,980.00	ULIS
			xxx				
					TOTAL	**238,980.00**	

(Total Amount in Words) ***Two Hundred Thirty Eight Thousand Nine Hundred Eighty Pesos Only***

In case of failure to make the full delivery within time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

[redacted]

Signature over Printed Name of Supplier

10/22/2026

Date

KENNETH A. LARUAN
University President

Fund Cluster: 05 LIBRARY FEES

Funds Available:

IMELDA B. GALINATO
Accountant IV

ORS/BURS No.: 2026-10-1149

Date of the ORS/BURS: OCT 20 2026

Amount: ₱238,980.00

05206141