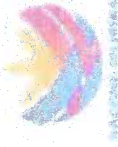


Office of the Registrar
 Room 505, Old Main Building
 4014-Divisadero Street, Diliman, Quezon City



PURCHASE ORDER

Supplier: LAMBRETT TRADING Company Agustin Malinaog	P.O. No.: 2024-06-101-493																																																																																																																																																																									
Address: Marina Calaveras Nueva Ecija	Date: 05/17/2024	SHOPPING																																																																																																																																																																								
TIN: 220-834-892-000	PR No.: 2024-06-110-1116 2024-06-175-1204 122-121-1602, 1603 1412, 1413 1417 REF-1340																																																																																																																																																																									
<small>Please furnish this Office the following references subject to the terms and conditions contained herein.</small>																																																																																																																																																																										
Place/Office: BSU-SPMO	Delivery Type: FOB DESTINATION																																																																																																																																																																									
Terms of Sale: Within 20 days upon receipt of P.O	Payment Term: Within 30 Calendar days After Complete Delivery																																																																																																																																																																									
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 5%;">Item no</th> <th style="width: 10%;">Quantity</th> <th style="width: 45%;">Description</th> <th style="width: 10%;">Unit</th> <th style="width: 10%;">Quantity</th> <th style="width: 10%;">Unit Cost</th> <th style="width: 10%;">Amount</th> <th style="width: 10%;">End-user</th> </tr> </thead> <tbody> <tr> <td colspan="8" style="text-align: center;">1 LOT SUPPLY & DELIVERY OF OFFICE SUPPLIES & PAPER MATERIALS</td> </tr> <tr> <td>1</td> <td>1000</td> <td>ARCHIVE FOLDER 1/2 size Long size Ledger folder</td> <td>piece</td> <td>1000</td> <td>97.25</td> <td>1,458.75</td> <td>RENTAL 13</td> </tr> <tr> <td>2</td> <td>100</td> <td>Folder 3/4 size Ballpoint Fine (Black) Ballpoint</td> <td>piece</td> <td>100</td> <td>7.50</td> <td>907.50</td> <td>RENTAL 13</td> </tr> <tr> <td>3</td> <td>100</td> <td>Folder 3/4 size Ballpoint Fine (Blue) Ballpoint</td> <td>piece</td> <td>100</td> <td>7.50</td> 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M. 101-395

Item no	Stock property No	Unit	Description	Quantity	Unit Cost	Amount	Invoice#
20		box	MARKER, Whiskered, color Blue, Tip, Flat, Bullet type, Generic	6	25.25	151.50	DEPTAL-4
21		piece	MARKER, Whiskered, color Red, Tip, Flat, Bullet type, Generic	6	12.75	75.75	DEPTAL-4
22		box	Marker, White Board, Color Black, Tip, Flat, Generic	1	302.00	302.00	DEPTAL-4
23		box	Marker, White Board, Color Blue, Tip, Flat, Generic	1	302.00	302.00	DEPTAL-4
24		box	Marker, White Board, Color Red, Tip, Flat, Generic	1	302.00	302.00	DEPTAL-4
25		pad	NOTE PAD, stick on, 50mm x 70mm (2"x3"), color yellow, 100 sheets per pad, Generic	6	11.50	67.50	DEPTAL-4
26		pad	NOTE PAD, stick on, 76mm x 100mm (3"x4"), color yellow, 100 sheets per pad, Generic	6	23.00	207.00	DEPTAL-4
27		pad	NOTE PAD, stick on, 76mm x 76mm (3"x3"), color yellow, 100 sheets per pad, Generic	6	17.25	103.50	DEPTAL-4
28		box	PAPER CLIP, vinyl/plastic coated, 31mm, 100/pack, Generic	6	12.75	76.50	DEPTAL-4
29		piece	PENCIL, SHARPENER, manual, single cutter head, T-able mountable type, with metal clamp, One hole punch, 8-10mm in diameter, Body/Casing shall be metal, MBV Mktz	1	234.50	469.00	DEPTAL-4
30		box	Permanent Tam Marker, 1 Green & 0.4mm tip, Color Black, 12pc/box, Dry, dual tip	1	310.00	310.00	DEPTAL-4
31		box	Permanent Tam Marker, 1 Green & 0.4mm tip, Color Blue, 12pc/box, Dry, dual tip	1	310.00	310.00	DEPTAL-4
32		box	Permanent Tam Marker, 1 Green & 0.4mm tip, Color Red, 12pc/box, Dry, dual tip	1	310.00	310.00	DEPTAL-4
33		piece	SIGN PEN, Extra fine tip, Black, Type Liquid or Gel, Tip 0.3mm, needle type, with non-slip rubber grip, with metal clip, Dong-A, Gel Pen	190	27.25	5,195.50	DEPTAL-4
34		piece	SIGN PEN, Fine tip, Black, Type Liquid or Gel, Tip 0.3mm, needle type, with non-slip rubber grip, with metal clip, Pika V5 grip	60	53.00	3,180.00	DEPTAL-4
35		piece	SIGN PEN, Extra fine tip, Blue, Type Liquid or Gel, Tip 0.3mm, needle type, with non-slip rubber grip, with metal clip, Dong-A, Gel Pen	50	27.25	1,362.50	DEPTAL-4
36		piece	SIGN PEN, Fine tip, Blue, Type Liquid or Gel, Tip 0.5mm, needle type, with non-slip rubber grip, with metal clip, Pika V5 grip	11	53.00	583.00	DEPTAL-4
37		piece	SIGN PEN, Extra fine tip, Red, Type Liquid or Gel, Tip 0.3mm, needle type, with non-slip rubber grip, with metal clip, Dong-A, Gel Pen	11	27.25	299.75	DEPTAL-4
38		box	STAPLE WIRE, standard, (20PR), #35 Number of wires per Strip, 100 (mm), 5000 wires per box, Generic	10	35.00	350.00	DEPTAL-4
39		unit	STAPLER, Heavy duty (broder), Type Electro-mechanical with staple box, 1.2mm & 1.7mm Body Mktz, Blue Grip, Non-Skid durable material, Stapling Capacity 25-125 sheets of paper (load Capacity 100 staples mm), (Travel Depth 55mm (mm)) Job HD 021	1	1,050.00	1,050.00	DEPTAL-4
40		piece	Storage box, plastic, 160mm x 150mm	4	450.00	1,800.00	DEPTAL-4
41		box	TAPE, Technical, 16mm (mm), color Black, inside of Polyvinyl Chloride (PVC), (Granular/box (mm))	2	40.00	80.00	DEPTAL-4
42		roll	TAPE, MASKING, width: 45mm (mm), 50meters/roll	60	108.75	7,087.50	DEPTAL-4

18-161-395

Item no	Stock/Supply No.	Unit	Description	Quantity	Unit Cost	Amount	End-year
43		roll	TAPE packaging 45mm Clear Tan Back Material Biweekly oriented Polypropylene Adhesion Strength: 900/24mm/min. Sealing Strength: 141/24mm/min. 50mmx10mm	28.75	431.25	000000000000000000	
44		ream	Bond Paper Size Short 80gsm 500sheets/ream Office Pro Multipurpose	240	190.00	45 600.00	000000000000000000
45		ream	Bond Paper A4 80gsm 8.5" x 11.7" 120Green / 297mm 500sheets/ream Office Pro Multipurpose	8	203.75	1 018.75	000000000000000000
46		ream	Bond Paper Long 80gsm 8.5" x 13" 120Green / 300mm 500sheets/ream Office Pro Multipurpose	5	221.00	1 105.00	000000000000000000
47		ream	Manila Paper 700-weight 96" x 48" color yellow	1.25	92.25	120.25	000000000000000000
48		ream	PAPER MULTIPURPOSE A4 210gsm x 297mm 100gsm/min 500sheets/ream Office Pro Multipurpose	145	189.00	18 435.00	000000000000000000
49		ream	PAPER MULTIPURPOSE LEGAL 1219mm x 280mm 70gsm/min 500sheets/ream Office Pro Multipurpose	205	181.75	40 698.75	000000000000000000 ECON. ANSTP-15
50		ream	PAPER Parchment size 210 x 297mm multi-purpose fine translucent 80gsm color ivory available for laserjet printing 100 sheets per box	1	270.00	270.00	000000000000000000
51		ream	Specialty Paper Short 200gsm 1000-sheet 11x17in	26	26.00	1 846.00	000000000000000000
52		ream	Specialty Paper Long 200gsm 1000-sheet 11x17in	32	32.00	2 260.00	000000000000000000
53		ream	Stacker paper Legal Matte White 1000-sheet 11x17in	120	70.00	8 400.00	000000000000000000 ECON. ANSTP-15
TOTAL						182 768.75	

*****Printing Orders*****
 Total Amount in Words: One Hundred Eighty Two Thousand Seven Hundred Sixty Eight and Seventy Five Centavos Pesos Only.
 In case of failure to make the full delivery within time specified above, a penalty of one-tenth (10%) of one percent for every day of delay shall be imposed on the undelivered items.

ENDORSE
LORAINA A. MALUBAG
 OCTOBER 31, 2024

VERIFIED

 LORAINA A. MALUBAG

DRS BUREAU OF THE OFFICE OF THE SECRETARY
 OCT 30 2024

RECEIVED
MELBA B. MALINATO

151 768.75