



Republic of the Philippines
BENGUET STATE UNIVERSITY
 La Trinidad, Benguet
PURCHASE ORDER






Supplier:	APO PRODUCTION UNIT, INC.	P.O. No.:	2025-01-GAA- 13
		Date:	JAN 22 2025
Address:	2F PIA BUILDING VISAYAS AVE., BRGY. VASRA, QUEZON CITY	Mode of Procurement:	Agency to Agency
Tin:	000-396-233-000	PR No.:	2025-01-17 (RFQ-13)

Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein

Place of Delivery:	BSU-SPMO	Delivery Term:	FOB DESTINATION
Date of Delivery:	Within 30 days upon receipt of MRP	Payment Term:	Within 30 Calendar days After Complete Delivery

Item no.	Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount	End-user
Supply and Delivery of Official Receipt Continuous, Official Receipt Booklet and Cash Ticket P50, P20, P5, P3 and P1 (Denomination)							
1		set	Official Receipt in Continuous Form Quantity: 28 boxes or 28,000 sets Size: 5.5" x 8.5" Paper Stock: Carbonless Paper White & Colored (White, Pink & Green) Color: Orig. 1 x 0 + invisible ink Cps. 1 x 0 Binding: Continuous Form, Zigzag fold, 1,000 sets/box, 3 ply Others: Start numbering: 0780001	28,000	7.00	196,000.00	Cashiering Office
2		pads	Official Receipt Booklet (Padded) Quantity: 300 pads Size: 4.5" x 8.5" Paper Stock: Carbonless Paper White & Colored (White, Pink & Green) Color: Orig. 1 x 0 + security features Cps. 1 x 0 Binding: Padded; 50 sets/pad; 3 ply Others: Start numbering: 0345001 No. of Pages: One (1) side printing	300	336.00	100,800.00	
3		pads	Cash Ticket 50.00 Denomination Quantity: 2,500 pads Size: 2.25" x 3" Paper Stock: Bondpaper 60 gsm. Color: 2 x 0 + security features: UV Security Perforation Line between Finle & Customer Copy ; (Red) Binding: Padded; 100 sets/pad; 1 ply Others: Start numbering: 00300001	2,500	71.69	179,225.00	
4		pads	Cash Ticket 20.00 Denomination Quantity: 2,500 pads Size: 2.25" x 3" Paper Stock: Bondpaper 60 gsm. Color: 2 x 0 + security features: UV Security Perforation Line between Finle & Customer Copy ; (Orange) Binding: Padded; 100 sets/pad; 1 ply Others: Start numbering: 00400001	2,500	71.69	179,225.00	
5		pads	Cash Ticket 5.00 Denomination Quantity: 1,000 pads Size: 2.25" x 3" Paper Stock: Bondpaper 60 gsm. Color: 2 x 0 + security features: UV Security Perforation Line between Finle & Customer Copy ; (Green) Binding: Padded; 100 sets/pad; 1 ply Others: Start numbering: 00300001	1,000	89.60	89,600.00	

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Item no.	Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount	End-user
6		pads	Cash Ticket 3.00 Denomination Quantity: 1,000 pads Size: 2.25" x 3 Paper Stock: Bondpaper 60 gm. Color: 2 x 0 + security features: UV Security Perforation Line between Finle & Customer Copy ; (Gray) Binding: Padded; 100 sets/pad; 1 ply Others: Start numbering: 00200001	1,000	89.60	89,600.00	Cashiering Office
7		pads	Cash Ticket 1.00 Denomination Quantity: 1,600 pads Size: 2.25" x 3 Paper Stock: Bondpaper 60 gm. Color: 2 x 0 + security features: UV Security Perforation Line between Finle & Customer Copy ; (Gold) Binding: Padded; 100 sets/pad; 1 ply Others: Start numbering: 00000001	1,600	77.00	123,200.00	
TOTAL						957,650.00	
(Total Amount In Words)			Nine Hundred Fifty-Seven Thousand Six Hundred Fifty Pesos Only				
In case of failure to make the full delivery within time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.							
Conforme:		 by: <u>Carlos R. Puyat</u> Signature over Printed Name of Supplier			Very Truly Yours:  KENNETH ALIP LARUAN University President		
		<u>07 FEB 2025</u> Date					
Fund Cluster:					ORS/BURS No.: <u>2025-01-066</u>		
Funds Available:					Date of the ORS/BURS: <u>JAN 23 2025</u>		
		 IMELDA B. GALINATO Accountant IV			Amount: <u>957,650</u>		