



Republic of the Philippines
Benguet State University
 2601 La Trinidad, Benguet



PURCHASE ORDER

Supplier :	LEAPING CARP	P.O. No.	2024-10-177-391
Address :	44B, Ferguson Road, Guisad, Baguio City	Date:	OCT 30 2024
Mode of Procurement:		Mode of Procurement:	NP-Small Value Procurement
TTN :		P.R. No.	2024-09-1513

Gentlemen,
 Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : **MARKETING CENTER** Delivery Term : FOB Destination
 Date of Delivery : **15 days upon receipt of PO** Payment Term : within 30 Days after complete delivery

Item No.	Stock / Property No.	Unit	ITEM	Quantity	Unit Cost	Total Amount	END-USER
7		pcks	Wipes, 20 pulls/pk	150	18.5	2,775.00	MARKETING CENTER
9		bale	Bathroom Tissue roll 48's/bale, 2ply, individually wrapped	15	567	8,505.00	MARKETING CENTER
Total						11,280.00	

Total Amount in Words : Eleven thousand two hundred eighty pesos only

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day delay shall be imposed on the undelivered item/s.

Conforme: 
 MYRNA SANTILLAN

Very truly yours,

FELIPE SALAIN COMILA
 University President

Signature over Printed Name of Supplier
 NOV. 12, 2024

Date _____
 Fund Cluster : _____
 Funds Available : _____

ORS/BURS No. : 2024-11-875
 Date of ORS/BURS : NOV 06 2024
 Amount : 11,280

IMELDA B. GALINATO
 Chief Accountant