



APPLICATION REQUIREMENTS:

- Fully accomplished Personal Data Sheet (CS Form No. 212, s. 2025) with Work Experience Sheet and recent passport-sized photo (with name and signature)
- Transcript of Records (OTR) or Certification of Grades (with total units required)
- Certificate of Employment/ Service Record
- PRC License with Board Rating or CSC Eligibility
- Training certificates (post-graduation, within the last 5 years)
- Latest IPCR or performance evaluation
- Certificates of commendation or awards
- Application letter addressed to:

KENNETH A. LARUAN
University President
Benguet State University
La Trinidad, Benguet

REMINDER

Please be advised that submitted/ accepted documents with no/incomplete attachments of the required documents will not be considered for assessment. Only qualified applicants will be notified for interview.

The implementation of "NO DOCUMENTS, NO POINTS" policy is applied.

SCAN TO APPLY



BENGUET STATE UNIVERSITY

We Are **HIRING!**

UNIVERSITY RESEARCH ASSOCIATE I FOOD SCIENCE RESEARCH AND INNOVATION CENTER

PLANTILLA | SG 12 | PHP 33,947 MONTHLY
BSUB-UNIRA1-71-2025

MINIMUM QUALIFICATION STANDARD

EDUCATION: Bachelor's Degree
EXPERIENCE: None required
TRAINING: None required
ELIGIBILITY: Career Service Professional / 2nd Level Eligibility
COMPETENCY: Food Technology, Home Economics, Entrepreneurship specialized in Food Enterprise

APPLICATION DEADLINE:
UNTIL MAY 18, 2026

Note: If applying for a plantilla position, please indicate the item number, position title, and office in the application letter.

DATA PRIVACY NOTICE

Your Personal data shall be processed in order to initiate the application process. When you are not hired, your personal data shall be removed from the records of the university and all documents returned to you as provided for by the University's Merit Selection Plan. These may be retained for future selection processes only upon your written consent.

EQUAL EMPLOYMENT OPPORTUNITY STATEMENT

All qualified applicants will receive equal consideration for employment and admissions without regard to color, religion, sex, gender identity or expressions, ethnicity, age, physical conditions, and any other characteristics protected by the law.



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Bsu Hrmo Main



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ID: 9100043498



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BENGUET STATE UNIVERSITY

UNIVERSITY RESEARCH ASSOCIATE I

DUTIES AND RESPONSIBILITIES

60%

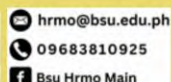
- Conduct research, including data gathering, analysis, and report writing, focusing on food science, technology, and/or engineering in connection to food security, nutrition security, safety, and technological support to enterprises focusing on the processing of highland agricultural products.
- Prepare project-related documentation such as scientific publications, copyrights, utility models, patents, and/or other modalities.
- Facilitate the conduct of technology dissemination, such as technology commercialization, extension projects, technology deployment, paper presentation, and other modalities.
- Assist faculty members, researchers, students, and external partners on various research and extension activities.
- Lead the production operations of the Special Project-Incidental Generated Income and the maintenance of the research equipment and laboratory facilities.

30%

- Serve as chair or member of various committees, technical working groups, secretariats, and other designations that the director or the administration may assign.
- Mentor research or interns/on-the-job students/trainees.
- Provide technical expertise to the clients of the center.
- Attend University, sector, and center programs, trainings, and other activities as necessary.

10%

- Perform other related duties as assigned to support research and extension programs and other operations of the Center.





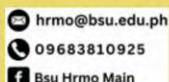
BENGUET STATE UNIVERSITY

COMPETENCY-BASED SELECTION CRITERIA FOR RESEARCH & EXTENSION POSITIONS (IN THE LAST 10 YEARS)

ADDITIONAL DOCUMENTS TO BE SUBMITTED. ARRANGE YOUR DOCUMENTS IN ACCORDANCE WITH THE FOLLOWING CRITERIA:

Criteria [For the past 10 years]	Parameters	Evidence
C Challenge innovation in R& E	A. Published books (R&E) - For every published book: - As author - As a reviewer, editor, or translator - As a compiler - As a chapter contributor or author - International - National - For every training/ instructional manual/ Educational and Communication (IEC) materials - Training Manual - Production Guide - Package of Technology - Brochure - Pamphlets/ flyers	Copy of the material with ISBN and/ or copyright
A Awards	B. Awards of distinction received in recognition of achievements in relevant areas of their field of specialization, profession, and or assignment (First Place, Second Place, Third Place best paper) - International - National/ Regional - Local (institution-wide)	Copy of the following: - Plaque of Recognition or copy of citation - Criteria for the selection - Proof of competition

***Note* The Hiring Unit/ Human Resource Merit Selection and Promotion Unit reserves the right to request additional documents as it deems necessary.**



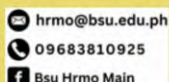


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R Research, Science, and Technology Inventions or Innovations	C. Scientific Publications - For every published research: - ISI, scopus/ clarivate - Referred/ Accredited - Citations in articles published by other researchers in referred international or national journals 120 and above 60-120 - Less than 60 - Intellectual Property Rights - Patents - Utility Models - Trademarks - Copyright	Copy of the journal with ISSN Google Scholar Citation Copy of Patent Certificate/ Utility Model Certificate/ Trademark Certificate
Resource Generation	D. Resource Generation [Proposed, Ongoing, completed projects] 10 million above 5 million - 10 million - Below 5 million	Copy of MOA & Designation
E Extension services (Service to the community and to the industry)	E. Extension programs, projects, or activities (including training) organised and implemented as a result of completed research - For every extension service rendered: - Training services - As a resource speaker - As a facilitator/ coordinator - Techno Demonstration/ Assistance Services - Paper Presentation	Copy of: - Approved extension activity/ training proposal - Activity/ Project accomplishment report - Certificate of appreciation/ recognition - Copy of MOA/ Proof of Assistance Given





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	2. Technology generated/ adopted/ commercialized/ Policy formulated/ advocacy	1. Copy of technology brief/ policy 2. Acknowledgement of output
S Service to the University	F. Designations related to Research and Extension (R&E Director, Section Head, Committee Chair/ Member, Program/ Project/ Study Leader 1. R&E Director 2. Program Leader 3. Project Leader 4. Study Leader/ Division Chief/ Section Head (Research)/ Committee/ Project Staff	Copy of designation and accomplishment report



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