



APPLICATION REQUIREMENTS:

- Fully accomplished Personal Data Sheet (CS Form No. 212, s. 2025) with Work Experience Sheet and recent passport-sized photo (with name and signature)
- Transcript of Records (OTR) or Certification of Grades (with total units required)
- Certificate of Employment/ Service Record
- PRC License with Board Rating or CSC Eligibility
- Training certificates (post-graduation, within the last 5 years)
- Latest IPCR or performance evaluation
- Certificates of commendation or awards
- Application letter addressed to:

KENNETH A. LARUAN
University President
Benguet State University
La Trinidad, Benguet

REMINDER

Please be advised that submitted/ accepted documents with no/incomplete attachments of the required documents will not be considered for assessment. Only qualified applicants will be notified for interview.

The implementation of "NO DOCUMENTS, NO POINTS" policy is applied.

SCAN TO APPLY



BENGUET STATE UNIVERSITY

We Are **HIRING!**

UNIVERSITY RESEARCH ASSOCIATE I HORTICULTURE RESEARCH AND TRAINING INSTITUTE

PLANTILLA | SG 12 | PHP 33,947 MONTHLY
BSUB-UNIRA1-67-2025

MINIMUM QUALIFICATION STANDARD

EDUCATION: Bachelor's Degree
EXPERIENCE: None required
TRAINING: None required
ELIGIBILITY: Career Service Professional / 2nd Level Eligibility
COMPETENCY: Entomology

APPLICATION DEADLINE: UNTIL MAY 18, 2026

Note: If applying for a plantilla position, please indicate the item number, position title, and office in the application letter.

DATA PRIVACY NOTICE

Your Personal data shall be processed in order to initiate the application process. When you are not hired, your personal data shall be removed from the records of the university and all documents returned to you as provided for by the University's Merit Selection Plan. These may be retained for future selection processes only upon your written consent.

EQUAL EMPLOYMENT OPPORTUNITY STATEMENT

All qualified applicants will receive equal consideration for employment and admissions without regard to color, religion, sex, gender identity or expressions, ethnicity, age, physical conditions, and any other characteristics protected by the law.





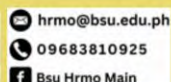
BENGUET STATE UNIVERSITY

UNIVERSITY RESEARCH ASSOCIATE I

DUTIES AND RESPONSIBILITIES

60%

- Assist in the implementation of research and extension programs/projects/studies/activities focusing on crop protection of horticultural crops, both externally and internally funded.
- Assist in the dissemination of research results to stakeholders through various means, including but not limited to publication materials, social media posting, forums, IEC materials, and others.
- Publish in Scopus/WOS-indexed and refereed journals, book chapters, monographs, and other knowledge products, including training manuals.
- Present in the in-house reviews, regional symposiums, national and international conferences/conventions/fora.
- Assist in the conduct of capacity building activities for faculty, researchers, extensionists, and students.
- Assist in the monitoring and preparation of various reports and documents, including progress reports, terminal reports, annual reports, financial reports of internally and externally funded research, and Division Performance Commitment and Review (DPCR)
- Serve as a support staff in the conduct of technology commercialization and demonstration
- Coordinate with project staff, faculty researcher, partner, and/or funding agencies, Local Government Units, and stakeholders for research and extension programs/projects related activities.
- Assist in the management of the digital presence and social media posting regarding the Institute's research outputs



Times Higher Education
Impact Rankings





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UNIVERSITY RESEARCH ASSOCIATE I

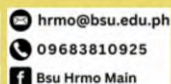
DUTIES AND RESPONSIBILITIES

30%

- Become a member of various committees, technical working groups, secretariats, and other designations that the director or the administration may assign.
- Mentor student interns/on-the-job trainees.
- Provide technical expertise to the clients of the institute.
- Attend University, sector, and institute programs, trainings, and other activities as necessary

10%

- Perform other related duties as assigned to support research and extension programs and other operations of the Institute.





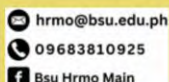
BENGUET STATE UNIVERSITY

COMPETENCY-BASED SELECTION CRITERIA FOR RESEARCH & EXTENSION POSITIONS (IN THE LAST 10 YEARS)

ADDITIONAL DOCUMENTS TO BE SUBMITTED. ARRANGE YOUR DOCUMENTS IN ACCORDANCE WITH THE FOLLOWING CRITERIA:

Criteria [For the past 10 years]	Parameters	Evidence
C Challenge innovation in R& E	A. Published books (R&E) - For every published book: - As author - As a reviewer, editor, or translator - As a compiler - As a chapter contributor or author - International - National - For every training/ instructional manual/ Educational and Communication (IEC) materials - Training Manual - Production Guide - Package of Technology - Brochure - Pamphlets/ flyers	Copy of the material with ISBN and/ or copyright
A Awards	B. Awards of distinction received in recognition of achievements in relevant areas of their field of specialization, profession, and or assignment (First Place, Second Place, Third Place best paper) - International - National/ Regional - Local (institution-wide)	Copy of the following: - Plaque of Recognition or copy of citation - Criteria for the selection - Proof of competition

***Note* The Hiring Unit/ Human Resource Merit Selection and Promotion Unit reserves the right to request additional documents as it deems necessary.**





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R Research, Science, and Technology Inventions or Innovations	C. Scientific Publications - For every published research: - ISI, scopus/ clarivate - Referred/ Accredited - Citations in articles published by other researchers in referred international or national journals 120 and above 60-120 - Less than 60 - Intellectual Property Rights - Patents - Utility Models - Trademarks - Copyright	Copy of the journal with ISSN Google Scholar Citation Copy of Patent Certificate/ Utility Model Certificate/ Trademark Certificate
Resource Generation	D. Resource Generation [Proposed, Ongoing, completed projects] 10 million above 5 million - 10 million - Below 5 million	Copy of MOA & Designation
E Extension services (Service to the community and to the industry)	E. Extension programs, projects, or activities (including training) organised and implemented as a result of completed research - For every extension service rendered: - Training services - As a resource speaker - As a facilitator/ coordinator - Techno Demonstration/ Assistance Services - Paper Presentation	Copy of: - Approved extension activity/ training proposal - Activity/ Project accomplishment report - Certificate of appreciation/ recognition - Copy of MOA/ Proof of Assistance Given

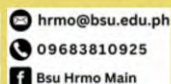


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	2. Technology generated/ adopted/ commercialized/ Policy formulated/ advocacy	1. Copy of technology brief/ policy 2. Acknowledgement of output
S Service to the University	F. Designations related to Research and Extension (R&E Director, Section Head, Committee Chair/ Member, Program/ Project/ Study Leader 1. R&E Director 2. Program Leader 3. Project Leader 4. Study Leader/ Division Chief/ Section Head (Research)/ Committee/ Project Staff	Copy of designation and accomplishment report



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Impact Rankings



The World
University
Rankings
for Innovation